

**MINUTES OF SELECTMAN'S MEETING  
TOWN OF GORHAM  
MONDAY DECEMBER 17, 2018, 5 PM  
TOWN HALL CONFERENCE ROOM**

**GORHAM SELECTMEN PRESENT:** Mike Waddell, Adam White, Judy Leblanc

**ALSO PRESENT:** Interim Town Manager Mitch Berkowitz, Town Manager Mark Shea, Carol Porter, Edith Tucker, Burke York

**1. Call to Order 5:00 PM**

Chairman Waddell called the public meeting to order at 6:03 PM.

**2. Non Public Session: RSA 91a:3, II, b and e:** The board was in non-public session under RSA 91a:3, II, b and e for the last hour and will be going back into non-public session under the same RSA after the public meeting.

**3. Appointment:**

Selectman Leblanc made a motion to extend the contract with Mitch Berkowitz and convert it from Interim Town Manager to Consultant. The motion was seconded by Selectman White. All voted in favor.

Selectman Leblanc made a motion to authorize Chairman Waddell to sign the contract with Berkowitz on behalf of the board. The motion was seconded by Selectman White. All voted in favor.

Chairman Waddell explained this will allow Mitch to be available to assist the incoming town manager during the transition if needed.

Selectman Leblanc made a motion to appoint and authorize the contract for the new town manager Mark Shea and authorize Chairman Waddell to sign the contract on behalf of the board. The motion was seconded by Selectman White. All voted in favor.

Town Manager Mark Shea was sworn in by Town Clerk Carol Porter.

#### **4. New Business:**

**a) Abatement Requests-** None

**b) Gorham Land Company Deed Correction-** Burke York provided a clean quit claim. Chairman Waddell spoke with the town attorney who advised the board should be fine signing the quit claim. The attorney requested a conditional motion approving it provided DES is notified since they are mentioned on the deed. York also reviewed the situation for the new town manager.

**Selectman White made a motion to approve the quit claim deed which will be recorded after notification is made to DES by the town's attorney. The motion was seconded by Selectman Leblanc. All voted in favor.**

**c) BTLA Commercial Properties-** Sansoucy has not yet provided the town with an estimated cost or budget figure for this item.

**d) Special Purpose and Public Utilities-** The town has received communication from Sansoucy regarding this issue and it will be brought into non-public session for discussion.

#### **5. Old Business/Updates:**

**a) FEMA Projects Reports**

**i. Stony Brook Road-Awaiting Notification**

**ii. Libby Pool**

Interim Town Manager Berkowitz advised no changes.

**b) Updated November Expenditure and Revenue Reports-** Interim Town Manager Berkowitz provided the information to the board and a copy was also given to Town Manager Shea.

#### **6. Public Comment:**

Edith Tucker asked about the salary of the new town manager. Chairman Waddell advised the starting salary is \$73,000, which will be increased to \$75,000 after a probationary period of up to a year. This is an \$8000 increase over what the salary previously was. The salary study was also discussed.

Another audience member welcomed Town Manager Shea.

**7. Other Business:**

a) Selectmen's Updates- None

b) Approval of Minutes (December 10, 2018 Regular Meeting, December 10, 2018 Non-public session)

Selectman White made a motion to accept the December 10, 2018 Regular and Non-public meeting minutes. The motion was seconded by Selectman Leblanc. All voted in favor.

c) Town Manager's Report-

Interim Town Manager Berkowitz gave the board information from the assessing clerk regarding equalization and how it determines the tax rate going forward.

Interim Town Manager Berkowitz also spoke about his time in Gorham and thanked the board. Chairman Waddell spoke about his accomplishments during the time he was here. Berkowitz praised and thanked the staff that he worked with for all they had accomplished.

d) Sign Manifest; Abatements and Exemptions (if necessary)-

The board took a 5 minute recess before reconvening in non-public session under RSA 91a:3, II, b, e.

**REVIEWED AND APPROVED**



**Mike Waddell**



**Judy Leblanc**



**Adam White**